

# **i am your funding application**

## **Blacktown Energy Initiative**

**Opening Date:** 24 October 2016

**Closing Date:** 18 November 2016



Office of  
Environment  
& Heritage



# 1. General Information

## Program guidelines

Information on the Blacktown Energy Initiative for OUR PLACE (BEI) is available in the *Project Guidelines*.

If you plan to apply, you must read these guidelines before completing this application form.

## Submission details

Applications for the Program close on: **18 November 2016** (5.00pm Sydney DST)

Please make sure you have completed all parts of the form and stuck to the word limit, before you submit your application.

Send your application to **[energy@wscf.org.au](mailto:energy@wscf.org.au)**

## 2. Applicant Details

Name of community or lead organisation (where a group of organisations is applying). The lead organisation must be an incorporated body or administered by an incorporated body.

ABN Number :

Name of Applicant

Position

Phone

Mobile

Email address

Postal Address

Suburb:

State

Post Code

Application is for

Individual organisation

Group of organisations

Please Tick

<b>Partner organisation/s</b>					
<b>Name:</b>					
<b>Postal Address</b>					
<b>Suburb</b>		<b>State</b>		<b>Post Code</b>	
<b>Partner Role/ Responsibilities</b>					

<b>Other partner organisations, collaborators and stakeholders e.g. other Council, environmental authorities and organisation, other community groups (if any). * For additional partners please complete Section 7</b>					
<b>Name</b>					
<b>Postal Address</b>					
<b>Suburb</b>		<b>State</b>		<b>Post Code</b>	
<b>Partner Role/ Responsibilities</b>					

### 3. Project Details

<b>Name of Project Manager</b>			
<b>Position</b>			
<b>Organisation</b>			
<b>Phone</b>		<b>Mobile</b>	
<b>Email address</b>			

<b>Project Title</b>	
<b>Project start date</b>	
<b>Total funding requested (Insert funding amount as per location)</b>	
<b>Project location in broader Western Sydney [criteria 8]</b>	

#### 3.1 Project Description (Please limit your description to 100 words).

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**Please describe which building block(s) this project identifies with and how it supports the long term objective of BEI (please refer page 4 of the Guidelines “Why BEI exists”). [criteria 7]**

**Please provide evidence for how the proposed project has the potential to deliver energy outcomes and other environmental /social outcomes. [criteria 1 & 2]**

**How does your project leverage off existing initiatives and activities? [criteria 4]**



**How does your project engage Culturally and Linguistically Diverse Communities? [criteria 5]**

## Project Management Details

**3.8 Project Activities – please identify the project activities, what will be achieved, timelines and milestones. (include permissions and administration requirements for the implementation of the activities outlined, add extra rows as required)**

<b>Activities- what will you do? (list activities)</b>	What will this achieve? (list deliverables)	Timeline - by when?	Key Indicators - what milestones will mark completion of this work?

# 1. Project Evaluation [criteria 3]

Project Outcomes:

\*Outcomes (results) the actual change in the environment or behaviour as a result of the project activities

Outcomes (list the outcomes)	Evaluation Question	Evidence (Evidence to demonstrate that these outcomes have occurred)	Data Source (Data collecting method you will use and who will you obtain this data from)
<p><i>Example outcome</i></p> <p><i>Implement a waste education program</i></p>	<p><i>How effective was waste education program in increasing understanding of local recycling services?</i></p>	<p><i>Understanding of services, separation of waste practices</i></p>	<p><i>Pre and post surveys of a sample of the target community.</i></p>

Short Term – Outcomes (please list)

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Medium Term - Outcomes (please list)			
Long Term – Outcomes (please list)			

## 2. Financial Information [criteria 3]

### Project Expenditure Summary- Indicative Budget Breakdown

List all costs associated with the project.

If you are registered for goods and services tax (GST) the dollar amounts in your application budget should NOT include GST. GST will be paid in addition to your grant for organisations registered for GST.

If you are not registered for GST, the amount requested should include any GST which may be payable.

List resources from other sources (including your organisation) being contributed to the project, please identify the source and distinguish between cash contributions and in-kind contributions in the second column. This information will be used to assess the project's value for money, including in-kind contribution. Please add line items where relevant, detailing item and cost. Co-investment opportunities should be outlined in the table [criteria 6]

Project components	Resources from other sources Cash or in-kind? (item/cost)	BEI funding requested (item/cost)	Total Project Budget
Project management costs/ administration			
Communications/promotional materials (including printing)			

<b>Equipment and materials (needs to be approved by OEH)</b>			
<b>Engagement Activities</b>			
<b>Other (includes venue hire, catering, associated travel)</b>			
<b>TOTAL</b>			

### 3. Certification

#### Project Management

Your General Manager or an Officer at Director level must sign this application.

I certify that, to the best of my knowledge, the information in this application is true.		
If NSW Office of Environment and Heritage approves this application, I will accept the conditions of the funds on behalf of my organisation.		
Name:		
Signature:		
Position in organisation:		
Date:		

Your partners (if applicable) should co-sign this application.

#### Partner/Agency 1

Our organisation will be working with the abovementioned organisation/s on this project		
Organisation:		
Name:		
Signature:		
Position in organisation:		
Date:		

**Partner/Agency 2**

<b>Our organisation will be working with the abovementioned organisation/s on this project</b>		
<b>Organisation:</b>		
<b>Name:</b>		
<b>Signature:</b>		
<b>Position in organisation:</b>		
<b>Date:</b>		

**Partner/Agency 3**

<b>Our organisation will be working with the abovementioned organisation/s on this project</b>		
<b>Organisation:</b>		
<b>Name:</b>		
<b>Signature:</b>		
<b>Position in organisation:</b>		
<b>Date:</b>		



## 4. Additional Information

Use this space only for additional partners, collaborators or stakeholders

Other partner organisations, collaborators and stakeholders (e.g. other council, environmental authorities and organisations, other community groups if any)

Name

Postal address

Suburb

State

Post Code

Partner role/  
responsibilities

Other partner organisations, collaborators and stakeholders (e.g. other council, environmental authorities and organisations, other community groups if any)

Name

Postal address

Suburb

State

Post Code

Partner role/  
responsibilities

## How to submit this application

Submit this Application by **18 November 2016 (5.00pm Sydney DST)** to

Email: [energy@wscf.org.au](mailto:energy@wscf.org.au)